

DRG Validation Checklist IMA-EURO Logistics	Date:		
	Location:		
1.0 Maintenance, Supply and Services	Green	Amber	Red
1.1 Ensure the direct report garrison has transferred DFAC accounts to a gaining TISA, if the former direct report garrison involves the closure of a TISA (AR 30-22)			
1.2 Ensure the indirect report garrison has requested approval to a change to the TDA in order to hire a Food Program Manager (DA Pam 30-22; AR 30-22)			
1.3 Ensure the indirect report garrison has submitted a request to GSA to establish a SSSC, if desired, and has added TDA positions to cover the SSSC operations (AR 710-2)			
1.4 Ensure the indirect report garrison has established a Central Receiving Point, if it does not already have one, and has added the necessary positions to the TDA (AR 710-2)			
1.5 Ensure the indirect report garrison has requested a TAG number for the establishment of a CIF Main, to replace its CIF annex, and has added a CIF Property Book Officer to its TDA (AR 710-2, DA Pam 710-2)			
1.6 Ensure that the direct report garrison's CIF has distributed OCIE to its former annexes, to allow them to operate as CIF Mains, and has requested disposition instructions for the remainder of the OCIE from 200 th TDB (AE 710-2)			
1.8 Ensure that all installation property, DFAC equipment, durable goods, and office furniture have been redistributed by the direct report garrison to either its former indirect report garrisons, or to garrisons designated by IMA-E log Div (AR 735-5)			
1.9 Coordinate with former indirect report garrisons to determine if a new laundry pick-up point is needed to replace that from the closing direct report garrison (AR 210-130)			
1.10 Ensure that direct report garrisons have transferred all Class II (Barrier Material), Class III supplies and distribution points, CSSAMO support, and other DOL functions to the appropriate indirect report garrisons to ensure seamless continuity of support to customers.			
2.0 Personal Property Processing Offices	Green	Amber	Red
2.1 Ensure the direct report garrison has made its subordinate garrisons aware that all increase to administrative weight limitations will be submitted to IMA-EURO LOG (Trans) for review. (JFTR U5310.B)			
2.2 Ensure the direct report garrison has made its subordinate garrisons aware that all replacement Privately Owned Vehicle requests are forwarded through IMA-EURO LOG (Trans) to HQDA for approval. Disapproval authority remains at IMA-Europe LOG (Trans).			
2.3 Ensure the direct report garrison has made its subordinate garrisons aware that all valid exception to policy requests must be routed through the DOL to			

IMA-Europe LOG (Trans) for action.			
2.4 Ensure the direct report garrison has transferred authority to update Personal Property Consignment Instruction Guide to the enduring installation.			
2.5 Ensure there is a transfer of original records maintained by the closing PPPO to the enduring installation PPPO.			

3.0 Nontactical Vehicle Management & Operations	Green	Amber	Red
3.1 Ensure the direct report garrison has made its subordinate garrisons aware of leasing procedures (short & long term)? (Ref, AR 58-1, para 3-10, AER 58-1, para 2-5c,d, 2-6)			
3.2 Ensure the direct report garrison has made its subordinate garrisons aware of the TDA change process? (Ref, AR 58-1, para 3-3, AER 58-1, para 2-3)			
3.3 Ensure the direct report garrison has made its subordinate garrisons aware of the local procurement policies? (Ref, AR 58-1, para 3-5)			
3.4 Ensure the direct report garrison has made its subordinate garrisons aware of the IFMS vehicle modification procedures? (Ref, AR 58-1, para 3-12, AER 58-1, para 2-11)			
3.5 Ensure the direct support garrison transitioned its subordinate garrisons through the theater NTV reduction plan?			
3.6 Ensure the direct support garrison coordinated any new NTV bill payment processes with IFMS? (Ref, AER 58-1, para 2-12)			
3.7 Ensure the direct report garrison has made its subordinate garrisons aware of the FAST report requirements? (Ref, AR 58-1, para 12-5)			
3.8 Ensure the direct report garrison has made its subordinate garrisons aware of bus route and driver staffing (mass transit) process? (Ref, AER 58-1, para 4-5).			
Inspector's Name, Position, Grade:			
Remarks:			

Black font denotes substantive actions to be taken by IMCOM-EURO HQ.
Blue font denotes procedural checks to be performed by IMCOM-EURO HQ.